

## EXECUTIVE RESPONSE TO RECOMMENDATIONS OF SCRUTINY REVIEW

<b>Title of Review:</b>	Review of Council's Approach to Carbon Reduction		
<b>Timescale of Review:</b>	November 2022 – January 2023	<b>Post-Monitoring Period:</b>	12 months commencing March 2023. Interim report due October 2023.
<b>Date agreed by Scrutiny:</b>	January 2023	<b>Date agreed by Executive:</b>	March 2023

<b>PERFORM Code</b>	<b>Recommendation</b>	<b>Desired Outcome</b>	<b>Target Date</b>	<b>Lead Officer</b>	<b>Resources</b>	<b>Service Response</b>	<b>Executive Response</b>
CCCSC22-23 2.1	That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred.	That the current restructure following the creation of Dragonfly Development Limited keeps this function in-house so the Council can take a clear lead.	May 2023	Chief Executive	Officer time	Already in place.	Recommendation Approved.
CCCSC22-23 2.2	That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target.	Increased and dedicated resource to ensure progress in the short and medium term.	TBC	Chief Executive  Director of Executive, Customer Services, Communications, Governance and Partnerships	Officer time  Approval of a new post and associated budget will require a further report to Employment Committee and Executive/ Council for approval.	Agreed.  Job description to be developed and taken to the Employment and Personnel Committee for approval and then to Full Council for budget approval.	Recommendation Approved.

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CCCSC22-23 2.3	That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the corporate performance reporting.	Improved data quality	Mar 2024	TBC – need lead officer in post.	Officer time  Potential requirement of technical software – to be determined and would be subject to a further report to Executive/Council for approval and budget.	Agreed.  This will be within the role and job description outlined in recommendation 2.2.	Recommendation Approved.
CCCSC22-23 2.4	That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development.	A review of current activity, and a clearer account moving forward of the Council's activity to ensure the 2050 target will be met.	Mar 2024	Director of Executive, Customer Services, Communications, Governance and Partnerships  New officer post – TBC.	Officer time	Analysis completed during the review of both the Council Motion and the current Ambitions and Priorities has been passed on to the Leader's Executive & Partnership team as part of the completion of the review.  A new Council Vision and Ambition Statement is due to be developed in 2024 alongside the new Council Administration. Carbon reduction will be discussed in relation to priority setting.	Recommendation Approved.

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CCCSC22-23 2.5	That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full review of the website to ensure the Council's activity, and progress towards the target, is clearly documented.	Improved documentation processes, clearer communication internally and externally.	TBC	New lead Officer post  Communications, Design & Marketing Manager	This will all depend upon what promotion is required.	A brand new post of Employee Engagement Officer has been developed and will be discussed at the Employment and Personnel Committee and Full Council over the next few weeks. This post will be responsible for developing high levels of internal employee engagement and communication to ensure a positive culture within the Council. In addition, various external communication tools are used including Bolsover TV, InTouch, E-newsletters, social media, website, digital display screens, posters, leaflets, etc to help promote what we do. Information needs to be provided in advance for the preparation of any communications/marketing	Recommendation Approved.
CCCSC22-23 2.6	That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the	A clear lead Member to champion the Council's approach to carbon reduction.	May 2023	Leader of the Council		Complete.  Cllr Anne Clarke has the Environment portfolio including climate change.	Recommendation Approved.

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	Executive, post-election May 2023.						
CCCSC22-23 2.7	That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that the cross-party representation remains going forward as this is seen as a positive way of working.	Improved communication between Executive and Scrutiny on carbon reduction.	July 2023	Leader's Executive & Partnerships team	Officer time  Member time (meeting attendance)	Agreed.  A meeting has been arranged between the Council's CEO, Lead Officer, and Directors of Dragonfly to review and agree changes to the Thematic Group following the elections.  The Portfolio Holder will be consulted to agree membership of the group.	Recommendation Approved.
CCCSC22-23 2.8	That the Council website is reviewed and updated to provide clear guidance on current Council activity.	Improved public facing communication of the Council's priorities and achievements in relation to	TBC	New lead Officer post  Communications, Design & Marketing Manager	Officer time	We need responsible officers to provide a comprehensive list of what is being planned so we can provide regular updates on the website. This can be through a dedicated section on the website where we put updates on projects and	Recommendation Approved.

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		carbon reduction.				what we have achieved to date, together with any savings and carbon reductions.	
CCCSC22-23 2.9	That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding areas capable of delivery.	Completion of outstanding elements of the 2019 Council Motion which may be deliverable.	July 2023	Leader's Executive & Partnerships team	Officer time	Analysis completed during the review of both the Council Motion and the current Ambitions and Priorities has been passed on to the Leader's Executive & Partnership team as part of the completion of the review. This information can then be used as part of future service planning.	Recommendation Approved.